

Govt. of West Bengal
Office of the District Magistrate, Nadia
&
District Project Director, SSM, Nadia.

No. 008 /SSM

Date: 05/1/2018

Re-Quotation

Previous Memo No. was 1016/SSM , dated. 05.12.2017

Sealed quotation are invited from the reputed authorized bona fide suppliers / vendors/authorized dealer preferably having sufficient experience for supply of Xerox/copier items furnished below:

Sl. No.	Specification of Items	Brand name Model No.	Total quantity
1.	1. Digital photocopier Machine. 2. With RADF. 3. Print, Copy, Scan. 4. Duplex Printing. 5. Net Working scan & Print. 6. 23 PPM with high speed Printing. 7. 14 ppm A3 paper print. 8. Upto 80 GSM paper supported. 9. Zoom facility 25%-400%. 10. Pen Drive scanning without PC. 11. Computer card inbuild , 12. Dual Scanner RADF. 13. Resolution 600*600 DPI , User friendly operating display. 14. Single tray with bypass.	BRAND XEROX MACHINE (WITH SIX MONTH WARRANTY)	1 No.


- Last date of submitting quotation paper on 15/01/2018 at 2.00 pm
- Date of opening quotation papers on 15/01/2018 at 3.00 pm

Interested parties may offer their quotation papers on their own letter head with seal and signature, and along with necessary experience and **GST, P.Tax registration copy & Last 2 years I.T return**, addressed to the District Project Officer, SSM, Nadia. The words "Quotation for Xerox Machine mentioning the vide N.I.Q No and dated should be super scribed on the sealed envelope. This Sealed Envelop must be dropped in the dropped Box to be kept for this purpose at the Office Chamber of The District Project Officer, SSM, Nadia at or before on the last date and time of submission.

Terms and condition:

1. Incomplete quotation will be rejected and the undersigned reserves the right to accept or reject any quotation without assigning any reason.
2. Bidder must sign on the each page of relevant document.
3. The opening of Quotation is subject to change as per situation. The parties or their representatives may remain present at the time of opening of the same. Bidder must have experience to supply of same type of branded machine.
4. The items will be supplied in good condition and to be reached at stipulated date, time and venue without fail.
5. During supply any deviation from the selected quality is noticed the same item will be changed within week. Failure to do such will led to cancelation the work order along with initiation of penal action.

7. Any other charges such as Carrying cost and installation charge will not be paid by this end.
8. Necessary taxes will be deducted from the actual bill amount as per the govt. rule.
9. A Demand Draft to be drawn in favour of SARVA SIKSHA ABHIYAN , NADIA of Rs. 7500/- as a security money to be deposited with quotation papers and successful bidder will be refunded after one month of completion of work.


05/01/18

For District Magistrate, Nadia &
District Project Director, SSM, Nadia.

Dated : 05/01/2018

Memo No. 008 (1/3) / SSM

Copy forwarded for kind information and hanging in the respective Notice Board to the:

1. C.A to the Addl. District Magistrate, Nadia (G)
2. Nazareth Deputy Collector , Nadia
3. Officer – in – Charge, Literacy Cell.
4. Official website of www.ssanadia.in
5. Office Notice Board of DPO, SSM, Nadia


05/01/18

For District Magistrate, Nadia &
District Project Director, SSM, Nadia.